



Killamarsh Parish Council

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MINUTES OF THE EVENTS AND COMMUNICATIONS COMMITTEE HELD ON WEDNESDAY 09 APRIL 2025

Those present :

Chair : Cllr K Wood
Vice-Chair : Cllr C Lacey
Councillors : Cllr S Clough, Cllr C Eggington, Cllr C M Fletcher, Cllr S Reed, Cllr J Sherman
Officers : Mrs G Blank, Miss H Johnson

* Attended remotely

EC289 Chair's Announcements

The Chair welcomed everyone to the meeting.

EC290 Apologies for Absence

Cllr J Windle was not present.

EC291 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

EC292 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

A member of the public raised a question about Item 9a on the agenda regarding the Village Fete, asking how many stalls will be there this year, if charity groups will be charged differently and what else will be happening on the day. The Clerk informed them that there will be music from Dronfield Genequip band this year along with funfair rides, food stalls and vendor stalls again. The Clerk said that the Committee will be discussing the stall charges on item 9a.

Another member of the public commented on how Bridge Street has a lack of celebration for events such as the upcoming VE Day 80th Anniversary in May. He asked if flags could be placed on the existing brackets outside shops along Bridge Street. The Clerk informed the member of the public that the Parish Council cannot put them up for insurance and Health and Safety issues involved, with each bracket having to each be individually tested for suitability. The Clerk added

that another member of the public has already been around the shops on Bridge Street to ask them to contribute to decorating their shop fronts this year. Cllr Clough added that he had recently spoken to the said member of the public and was informed general feedback was that shops will be contributing to decorating this year. The member of the public asked about bunting or other decorations being put up. The Clerk informed him that bunting is usually put up around the Community Hub and on the fence at Aldi along with handymen's hours being spent on putting the poppies on lampposts. Cllr Clough and Cllr Reed both mentioned that they would be happy to help put bunting up on bridge street.

The same member of the public asked if the Parish Council would consider purchasing a Beacon to light. The Clerk informed them that this has been discussed previously and that upon contacting NEDDC, a long planning permission process was involved and a suitable area of land would have to be found. Cllrs said that it hadn't been completely ruled out and it can be revisited for a future event.

EC293 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

There were no items on the agenda that required the press and public to be excluded.

EC294 Minutes from the previous meeting

a. To approve the draft minutes of the Events & Communications Committee meeting held on 5th February 2025.

RESOLVED: That the minutes of the Events & Communications Committee meeting held on 5th February 2025 are a true and accurate record.

b. To receive an update on any ongoing issues not covered as an agenda item.

No updates not covered as an agenda item to report.

EC295 Killamarsh Community Hub

a. To consider and approve the purchase and fitting of a Mosquito Device outside of the Community Hub

A report was circulated prior to the meeting and Councillors discussed the issues.

RESOLVED: That the purchase and fitting of a Mosquito Device outside the Community Hub is approved.

b. To receive a list of regular users of the Community Hub (attached).

A report was circulated prior to the meeting. The Clerk informed the Committee that Slimming World had their first session in the Community Hub the day prior to the meeting and overall feedback for the space was very positive.

EC296 Parish Suite

- To receive a residents complaint about the Parish Suite and decide on any action to be taken.

A resident had submitted a complaint about the decorative panelling in the Parish Suite which affected her disability.

The residents complaint was circulated prior to the meeting. Cllr Clough provided the committee

with information he had researched prior to the meeting.

Councillors discussed the complaint and although they understood the problem for the resident they felt the cost to make the changes was too high and agreed at this time no changes will be made to the Suite.

RESOLVED: That there will be no removal or changes to the Parish Suite wooden panelling at this time.

EC297 Village Fete

a. To agree the 2025 stall holder rates at the Village Fete to be held on the 19th July 2025.

The Clerk recommended that the charges do not change from last years Fete. The charges recommended were:

- £10 - Charities and non-profits
- £15 - Craft stalls & Baked goods stalls
- £25 - Business stalls
- £50 - Catering stalls

All councillors agreed these are suitable charges.

RESOLVED: That the Village Fete 2025 stall holder rates remain unchanged from the previous year.

b. To consider and approve the best way of promoting the village fete.

The Clerk informed the Committee that she has obtained a quote for interchangeable letter/number banners that can be reused for future Fete's. She added that the price of one banner is £85, however the supplier had mentioned a discount could be made for multiple banners purchased. The Committee discussed possible areas for the banners to be placed and agreed they should be spread at entrance/exits to Killamarsh where possible as well as a focus on central Killamarsh. Cllr Sherman mentioned that she would ask if a banner could be placed on the fence at the Killamarsh Juniors Club.

RESOLVED: That a suitable amount of banners are to be purchased and permission for hanging is asked by noted businesses/authorities.

EC298 Communications

a. To agree the content of the June edition of the Parish Council Newsletter:

- Chairs report - Year end
- Playground consultation update
- Flower sponsorship
- Veolia Alarm testing
- Village Fete
- Tuckers Fair
- Summer events
- Village green parking
- Community Awards
- Recipe
- VE Day photos and write up.

RESOLVED: That the articles are approved for the June Parish Council Newsletter.

b. To note the deadline for articles.

The Committee were informed that the deadline for articles is the 22nd May 2025.

EC299

Community Events

a. To receive an update on the new regular events to be trialled.

A report was circulated to the committee to update on the planned events to be trialled at the Parish Suite this year. The Clerk explained that the two Family Friday games nights in February and March hadn't been well attended, therefore plans to include an entertainer had been made. The regular events will feature well-liked local entertainer Mark Marsden and will include Family Fridays, Friday Karaoke night's and weekly Wednesday Bingo/Games nights. The Clerk also updated Committee that local catering company Old Skool Puds and Pies will be providing catering for events in the future and will be recommended to hirers for their parties if they are looking for catering options.

The Committee discussed the contents of what each night will include and agreed that it will be good to trail at the low entry cost to monitor numbers.

b. To receive and note the full list of arranged events in the Parish Suite.

A report was circulated to the Committee prior to the meeting and the arrange events were noted.

EC300

Other Events

a. To agree the format of the Killamarsh Community Awards set for the 19th October 2025.

To encourage more public to attend the Annual Parish Meeting, the Clerk proposed to Committee that the next Killamarsh Community Awards is held in conjunction with the Annual Parish meeting in April 2026 instead. Following research into another Council's format, the Clerk explained that public voting would take place from July through to December and the Awards would take place at the following Annual Parish meeting 2026. Councillors agreed that this would be a good idea to bring more public to the Annual Meeting. The Clerk also suggested that the Allotment Competition should be held separate to the Community Awards due to the monetary prize of the Allotment competition. Cllr C Lacey agreed that it is a good idea to split the awards and host the Community Awards with the Annual Parish next year, Cllr Clough and Cllr Reed seconded.

RESOLVED: That the Killamarsh Community Awards will be set to be held in conjunction with the Annual Parish meeting in April 2026 and the Best Kept Allotment Competition will be held separately, with a date to be confirmed for judging at a future Environment Committee meeting.

b. To approve the Environment and Climate Change Committees request to allocate £100 towards the prize for the 'Best Kept Allotment' competition from the competition prizes budget.

RESOLVED: That the Environment and Climate Change Committees request to allocate £100 towards the prize for the 'Best Kept Allotment' competition from the competition prizes budget is approved.

EC301 Purchase of Equipment

- To consider and approve the purchase of a new ice machine to replace the broken one in the Parish Suite.

The Clerk had provided the Committee with a report with options prior to the meeting.

Cllr Lacey asked what had happened to the old machine and the Clerk advised that the current machine had stopped working and was omitting a sweet smell which she understood to be the leaking of gas. Rather than waste money on a repair to such an old piece of equipment that was also too big for the Suites requirements, the Clerk recommended that the Committee look at the other 2 options in the report. The committee reviewed the options on the report and agreed that the 15kg Polar C-Series for £249.98 would be the most suitable option.

RESOLVED: That the 15kg Polar C-Series ice machine is approved for purchase.

EC302 Items for discussion for a future agenda

- To notify the Clerk of any matters for inclusion on the agenda for future meetings.

Cllr Clough requested that a revisit to the Remembrance Beacon is included for a future meeting.

A member of the public requested that an agenda item for public feedback at the end of committee meetings is included for all future committee meetings.

EC303 Date of the Next Council Meeting

To be arranged post Annual Council meeting 2025/26 date approval.

MEETING CLOSED 19:37pm