

Killamarsh Parish Council

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MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 26 SEPTEMBER 2022

Those present :

Chair : Cllr S Clough

Vice-Chair : Cllr N Challenger

Councillors : Cllr B Clamp, Cllr C Curzon, Cllr D Drabble, Cllr S Jackson, Cllr T Lacey, Cllr C Lacey, Cllr A Platts, Cllr M Potts, Cllr B Rice, Cllr M Ritchie, Cllr W Tinley, Cllr J Windle

Officers : Mrs G Blank, Mrs J France

22/148 Chair's Announcements

The Chair welcomed everyone to the meeting.

The Chair informed everyone that the Clerk would be recording the meeting for minute taking purposes only and that the recording would be subsequently deleted.

The Chair had been asked by a resident if he could make an announcement about the sad loss of Linda Leeden who sadly passed away on Thursday. Linda supported the village and attended many Parish Council meetings in the past and the Chair sent condolences on behalf of the Parish Council to Linda's family.

22/149 Apologies for Absence

Apologies were received and accepted from Cllr Thompson due to illness.

22/150 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

22/151 Adjournment for Public Participation

To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

A member of the public had handed copies of two letters to the Chair shortly before the meeting and the Chair had printed out copies for council members. The letters referred to the former Bread Charity, now known as 'Community Support for Killamarsh (CS4K)'. The member of the public stated he was a trustee of the Bread Charity and he had recently made a complaint to the Charity Commission as he had concerns about constitutional changes that had been made to the former

Bread Charity without his knowledge. He stated he had received no information about the financial holdings of the former Bread Charity and had concerns about how any such holdings were to be used with regards to the CLOC Building. He also referred to being asked to sign minutes from a meeting on 1st March 2022, but he said no such meeting had taken place. He stated that the Bread Charity/CS4K is under investigation by the Charity Commission. He referred to the relationship between the Bread Charity and Killamarsh Parish Council and stated that the Parish Council would also be contacted by the Charity Commission.

Another member of the public who was present refuted the claims and stated that emails had been previously sent to all trustees with regards to changes in the constitution to the former Bread Charity, now Community Support for Killamarsh. He said that in the past the only link between the Bread Charity and the Parish Council was that the Parish Council appointed a trustee. He said messages and information had been sent to the member of the public who had handed in the letters and spoken today, but there had been no response.

The Chair stated that the Parish Council had no links or responsibility for any financial holdings of the former Bread Charity.

Another member of the public asked if in future all documentation for meetings could be placed on the website prior to the meeting. It was agreed by all councillors that they were happy for this to happen, with the Clerk's discretion around confidentiality.

22/152 Reports from County and District Councillors & Invited Guests

To receive reports from County Councillors, District Councillors and any invited guests.

No reports were received.

22/153 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

It was agreed that no items required exclusion of the press and public.

22/154 Minutes from the previous meeting

a. To approve the draft minutes of the Full Council meeting held on 25th July 2022. (attached).

RESOLVED: That the minutes of the meeting held on 25th July 2022 are approved.

b. To receive an update on an ongoing issues not covered as an agenda item

All relevant ongoing issues were covered as an agenda item.

22/155 IT

a. To consider and approve giving the 3 months required notice on the lease of IT equipment with the current contract expiring in November 2022.

The Clerk gave an update on current IT provision as detailed in the accompanying report and that in her opinion there were more cost effective ways to manage IT provision and equipment going forward.

Cllr Potts questioned why we currently have seven desktop PCs and the Clerk stated this was historical due to the numbers of staff previously employed by the Parish Council. The Chair stated the current lease of IT equipment expires in November 2022, and that if the required three months notice was given now, the contract would end in December 2022.

All were in favour of giving the required notice on the lease of the IT equipment.

RESOLVED: That the three months required notice on the lease of current IT equipment be given.

b. To consider and approve ending the IT contract with Affinity.

There were no further comments and all were in favour of ending the contract with Affinity.

RESOLVED: That the contract for IT with Affinity be ended.

c. To receive the financial report from the Clerk for a IT refresh and IT support package and approve the recommendation if appropriate.

The Clerk explained her accompanying report which gave options for, and full details of, the required IT provision and equipment going forward, including licences and ongoing costs for laptops and tablets for councillors who require them. Paper copies of documentation would still be available from the Parish Office on request.

There were no further comments and all were in favour of approving the Clerk's recommendations.

RESOLVED: To bring IT services in house, purchasing the required equipment and software packages. To include the provision of tablets for Members to use for council business where required.

22/156 Parish Clock

a. To receive information regarding the repairs required to the Parish Clock.

The Deputy Clerk summarised her report on the repairs needed to the Parish Clock at St Giles, which consist of a repair of the quarter chime and the fixing of the North Dial. There had been previous questions from Council about whether there was a written agreement between the Church and the Parish Council as to who should be responsible for the repairs, especially if any issues with the clock were proven to be caused by the fabric of the building, which would be the responsibility of the Church.

No evidence of any written lease/agreement could be found by the Parish Office, and the Church had been asked if they had anything in their historical archive.

Cllr Windle thought that the Parish Council was responsible for the annual maintenance/servicing of the clock only. Cllr Rice suggested that the required repairs be undertaken as the clock is part of the heritage of the village. Cllr Clamp suggested that the repairs should be done, but a new contract should be drawn up going forward to state that the Parish Council only pay for the servicing/maintenance. Cllr C Lacey supported the fixing of the clock, but was concerned that the quotes received could increase if it was found that there was an issue with the building. Cllr Clough confirmed the Parish Council would not pay any further costs that related to the church building as we would not legally be allowed to do so.

b. To consider and approve what action is to be taken.

All were in favour of approving the clock repairs. Cllr Challenger agreed with Cllr Clamp in that a new agreement should be drawn up with the Church stating that going forward the Parish Council would pay for the annual service visit, but not for any future repairs to the clock. All were in favour of this, and that the Finance Committee in the first instance should look at drawing up an agreement.

RESOLVED: To approve the repairs to the church clock and to look at drawing up a new agreement with the Church on future maintenance and repairs to the clock.

22/157 CLOC Building

a. To receive the Business Plan from Killamarsh Town Team and receive responses to Councillors questions.

Cllr Potts and Cllr C Lacey both stated that verbal responses to the questions at the meeting was not sufficient as they needed more time to digest everything and that they would have liked to have all the information prior to the meeting. The Clerk asked the Town Team if they were happy for the full responses to the questions they had sent through to the Clerk be shared with the rest of the council and they agreed.

A member of the Town Team preceded to give answers to the questions that had been previously sent through from councillors. In summary:

Q1 - figures for utility costs had been based on payment details/invoices provided by the Parish Office.

Q2 - they acknowledge the requirement for legal costs in the preparation of a lease.

Q3 - volunteers were in place to assist with cleaning and caretaking duties. There were currently 12 full members of Killamarsh Town Team, 6 of which were committee members.

Q4 - they would be looking to gain some income from 3rd parties.

Q5 - hire charges were being considered subject to making improvements to the building, for example a refurbished kitchen area.

Q6 - a substantial length of lease would be sought.

Q7 - the constitution of the new CS4K, which has been accepted by the Charity Commission, has been circulated and is substantially revised from that of the former Bread Charity.

Q8 - informal discussions have taken place with potential grant awarding bodies

Further comments included:

- solar power would be considered to reduce electricity costs in the future.
- insurance costs would need to be confirmed. On this point Cllr Clough stated that the Parish Council would still own the building and would therefore continue to insure the fabric of the building.
- local community groups have expressed an interest in using the building, some of them on condition that improvements were made to kitchen facilities and the computer benching being removed.

A discussion of council members followed the response/update from the Town Team. In summary:

Cllr Rice stated he would not want the remaining funds from the Bread Charity to be used solely for the CLOC Building.

Cllr Clough said that his personal view is that the CLOC Building is a public building that should be available for residents to use.

Cllr Clamp asked for clarification from the Town Team with regards to the constitution of CS4K which he said is unclear about whether only Killamarsh residents should benefit from its funds.

Cllr Potts stated she didn't feel she could comment further until she had received all the information and had the chance to consider it.

Cllr C Lacey would like more time to consider the proposal from the Town Team in light of the responses received.

Cllr Platts agreed that the answers needed circulating to be able to digest them.

Cllr T Lacey commented that the estimated for water costs was low and would increase when the building was in use.

Cllr Richie asked that all the Q&A responses be sent around to councillors.

Cllr Clough said the letters received earlier would need to be taken into account and that he would call an EOM to discuss further options for the CLOC Building once everyone had had time to digest all the information received.

Cllr C Lacey asked about other options for the CLOC Building and Cllr Clough confirmed Landmarks had expressed an interest in using the building, and a local property owner had verbally expressed an interest in purchasing the building.

Cllr Potts said she knew nothing about the Landmarks interest, and it had not been mentioned in any minutes. Cllr Clough said that all councillors had been made aware of this previously.

Cllr Rice said that we needed to have all options available as written documentation for residents.

- b. To consider other options available to the Parish Council on the use of the CLOC building.
- c. To consider whether further information is required to enable the Parish Council to make an informed decision.
- d. To receive any proposals and approve the best way forward if members are happy that they have been presented with all the facts to make an informed decision on the future use of the CLOC Building.

RESOLVED: That any further discussions and decisions on the future of the CLOC Building be deferred until all the required facts are presented in written form to council. Cllr Clough to call an EOM when all the information is collated.

22/158 Parish Suite

- a. To receive an update on the refurbishment of the Parish Suite.
- b. To consider and approve the next steps.

The Clerk informed the council that she was still waiting for the new plans for the refurbishment and she would send around the information as soon as it had been received.

22/159 Planning

To determine any action required on the planning application information, from lists circulated by the office previously.

Cllr Windle asked if there was any further update on the planning application for a house with multiple occupancy and Cllr Clough said it has been deferred by NEDDC due to potential parking issues.

Cllr Clamp is very concerned about the proposed erection of the new telephone mast. The Clerk stated she had not submitted an objection on behalf of the Parish Council as she was struggling to find any grounds to base the objection on. Cllr Clough said he would look into this further.

Cllr Potts raised concerns from residents living near to a recent development of thirteen houses in Killamarsh. She stated the area had been left in a mess with no street lighting and no pavements. Cllr Clough said this needed to be picked up by North East Derbyshire District Councillors.

22/160 Reports from Members

To receive reports from Parish Councillors who have attended recent meetings or events on behalf of the Parish Council including representation on external bodies:

a. Veolia Norwood

Nothing to report.

b. Chesterfield Canal Trust

Nothing to report.

c. Community Support for Killamarsh (Bread Charity)

A member of Community Support for Killamarsh explained some issues they had had with regards to accessing the Nat West Bank account, but this had eventually been sorted and the Charity now has a new account set up with Lloyds Bank.

d. NEDDC/Parish Liaison

Nothing to report

22/161 Items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda for future meetings.

- The trees on Church Lane (Cllr Richie). The Clerk said this would be discussed at a meeting of the Environment and Climate Change Committee.
- The footpath off Upperthorpe (Cllr Curzon). This could initially be discussed at a meeting of the Environment and Climate Change Committee.
- Cllr Potts requested updates on CCTV, Canal Bridge and the defibrillators, which the Clerk said would be given at the next meeting of the Environment and Climate Change Committee, as they had been planned for the previous meeting which was cancelled.

22/162 Date of the Next Council Meeting

To note the date of the next full council meeting is scheduled for 31st October 2022.

The meeting closed at 8.26pm.