



## MINUTES OF THE FINANCE COMMITTEE HELD ON MONDAY 20 FEBRUARY 2023

### Those present :

Chair : Cllr S Clough  
Vice-Chair : Cllr A Platts  
Councillors : Cllr D Drabble, Cllr W Tinley  
Officers : Mrs J France

### FIN70 Chair's Announcements

The Chair welcomed everyone to the meeting.

### FIN71 Apologies for Absence

Apologies have been received from Cllr M Potts and Cllr M Ritchie and the reasons given were accepted.

### FIN72 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

### FIN73 Adjournment for Public Participation

There were no members of the public in attendance.

### FIN74 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

None.

### FIN75 Minutes from the previous meeting

a) To approve the draft minutes of the Finance Committee meeting held on the 16th January 2023

**RESOLVED: That the minutes of the meeting held on 16th January 2023 are a true and accurate record.**

b) To receive an update on any ongoing issues.

Forms had been submitted to the bank for the changes in signatories, but no response received to date.

**FIN76**

### **Finances**

#### 7.1 Bank Reconciliation

- To receive and check the bank reconciliation for January 2023

The Chair and Councillors checked that the bank reconciliation corresponded with the figures on the bank statement and that the figures in the difference column of the bank reconciliation matched with the receipts and payments totals.

**RESOLVED: That the bank reconciliation for January 2023 is checked.**

#### 7.2 Receipts and Payments

- To receive and check the receipts and payments for January 2023

The Chair and Councillors checked the receipts and payments and there were no questions raised.

**RESOLVED: That the receipts and payments for January 2023 are checked.**

**FIN77**

### **Budgets**

- To receive, consider and approve the Budget report to the end of January.

The revised budget report now includes the previously unbudgeted £20k towards the leisure centre surveys and heating system contribution, with a further £20k payable in 23/24, and also the service charges for the Parish Suite based on 3/4 actuals.

The Chair said he was happy with the way the budget was looking, with a good general fund that was well withing the legal limit and a healthy capital pot.

**RESOLVED: That the budget report to the end of January 2023 is approved.**

**FIN78**

### **Purchase of Goods and Services**

- To consider and approve the cost of altering the Community Hub building to create an office / reception area for staff.

The Clerk had provided a written report on the two quotations received for the works associated with the parish office relocating to Killamarsh Community Hub, along with her recommendation that the Finance Committee approve the lower quote of £2860.

**RESOLVED: That the alterations to the Community Hub at a cost of £2860 are approved and should be recommended to Full Council.**

**FIN79**

### **Church Clock Agreement**

- To consider and amend the Draft Church Clock agreement for recommendation to Full Council.

There was an extended discussion around the draft agreement with all agreeing that the church clock was an important part of village life and the Parish Council should continue to make a contribution to its upkeep. There was also an acknowledgement that the recommended work to fully restore the dials would entail a significant cost. The Committee agreed that going forward there should be a formal written agreement between the Parish Council and the Church so that it was clear who was responsible for the costs associated with annual maintenance and one off repairs and remedial work. There was a suggestion that the Parish Council could potentially fund the dial restoration that has been recommended, but for any future repairs there should be a

50/50 split, as suggested in the draft agreement. Any agreement that was entered into in the future should run for a minimum of four years, to coincide with a local election term, and possibly up to ten years.

Cllr Clough highlighted that with the future developments planned for the Chesterfield Canal, there would be a renewed interest in Killamarsh as a tourist destination and a historic, well-maintained church would be an important part of this. He also said that the Church had recently been refurbished inside to improve community access and so a restoration of the clock dials would help enhance the building for the whole community.

It was agreed that the office should in the first instance have an informal conversation with the Church to establish whether a 50/50 split of costs would be achievable as it was noted by the Committee that the Church were currently trying to raise money for repairs to the church bells. The Committee expressed concern that if the Church did not have access to the required funds then future repairs to the clock would not be undertaken.

The office was also asked to look into any potential grant funding that would contribute to the cost of the dial restoration. The Clerk had suggested that English Heritage or the Heritage Lottery Fund may have funding available.

**RESOLVED: To speak to the Revd Helen about the draft agreement for the church clock**

**RESOLVED: To establish whether any grant funding could be accessed for the restoration of the dials**

**FIN80 Items for discussion for a future agenda**

- Other Finance Policies
- Year end Accounts

**FIN81 Date of the Next Council Meeting**

The next meeting of the Finance Committee is 17th April 2023

The meeting closed at 6:50 pm