

Wednesday 20th February 19

Dear Resident

You are invited to attend the Full Council meeting of Killamarsh Parish Council in the Parish Suite of the Killamarsh Sports Centre, Stanley Street, Killamarsh, S21 1EL at:

7pm on Monday 25th February 2019

Yours sincerely



Mrs Susan Coldwell
Parish Clerk/R.F.O.

AGENDA

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and
2. Reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

1. (7.05pm) **Apologies**
To receive and accept apologies for absence from the meeting. The appropriate and only way which absence will be accepted is by giving apologies via the above channels. If this is not the case, the minutes will show as non-attendance.
2. (7.06pm) **Declaration of Members Interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests to declare in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
3. (7.07pm) **Chairman's Announcements**
 - 3.1 All reports are held in a file on reception 5 days prior to the meeting to be read and remain on reception for one month at a time.
 - 3.2 A reminder from the Chairman of the procedure following questions from members of the public in section 4.2 which is:

Technically, in line with the Standing Orders, only 3 minutes per member is agreed. Councillors should not respond to, or debate any questions raised. Following this time, if members of the public have any questions or comments, they should await the next meeting of the Council or put their questions or comments in writing to the Parish Clerk.

- 3.3 Can all members of the public please turn their mobile phones on to silent so the council meeting will not have any unnecessary interruptions?
- 4. (7.10pm) Public Questions**
- 4.1 Police matters
The police will no longer routinely be represented at meetings of the Council. Officers will attend as required when there are specific matters of concern.
- The recent crime figures for the month can be found on the website www.police.uk
The crime figures for December 18 compared to December 17 are attached for your interest and will also be displayed on the public notice boards.
- 4.2 General matters
A period of not more than 15 minutes will be made available for members of the public to put forward their questions.
- 4.3 Planning Matters
An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.
- 5. (7.25pm) To approve and sign the minutes of the last meeting**
- 5.1 Minutes of the Parish Council meeting held 28th January 2019 – attached
- 6. (7.26pm) To determine which items, if any, should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:**
“In view of the confidential nature of item **15.1 & 15.2** it is necessary to discuss these with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.
- 7. (7.27pm) Sport Centre Operational meetings with management
(The Operations Manager will not be present at the meeting of the Parish Council unless requested by the Council to give a verbal report. The Lead member of the Sports Centre management meeting or the Clerk will update the Council where necessary)**
- 7.1 A meeting of the Sports Centre has not taken place since the last meeting of the full parish council. The next such meeting has been arranged for **Thursday 14th March at 10am**
- 8. (7.30pm) Reports of the Parish Clerk & RFO – Headings for information only**
- 8.1 Parish Clerk's Report – attached with reports where applicable
- Annual Parish meeting recommendations
 - Council timetable regarding names on the war memorial
 - Reminder to Councillors of 'Purdah' period
 - Cllrs objections to route of HS2 through Norwood
 - Staffing structure changes
 - Welcome to Killamarsh Stone Plinth
- 8.2 Responsible Finance Officer's Report – attached with reports where applicable
- Petty cash payments for December 18
 - Credit card payments for December 18
 - Bank reconciliation as at the end of December 18
 - Payments made by CHQ/DD/SO December 18
 - Income & Expenditure as at end of December 18
 - Balance Sheet as at the end of December 18-Q3
 - Summer/Winter planting-Report for recommendations
 - Grit bins in the village
 - Finance meeting plans to discuss the draft budget 2019/20
 - Finance meeting held Monday 18th February 19
- 9. (7.45pm) Environment Committee**
No meeting held since 21 September 18.
Meeting arranged for **Tuesday 12th March 10am**
- 9.1 Planning meeting action list held 1st February 19-attached
- 9.2 Village report-Verbal from Cllr B Jones

10. (7.55pm) **To consider planning applications and decisions-attached**
11. (8pm) **Reports from representatives on outside bodies**
- 11.1 Veolia Norwood Liaison Committee – Cllrs B Rice/G Shaw/D Charles
 - 11.2 Killamarsh Combined Bread Charities – Cllrs B Rice/B Jones
 - 11.3 Chesterfield Canal Trust – No Council representation
 - **Provision for an exhibition by the Trust
 - 11.4 KCT (A) – Cllr R Phillips
12. (8.10pm) **Health & Safety Report-Operational with management**
- 12.1 Minutes of the meeting held on Wednesday 6th February 19-attached
 - i) Approval of the accuracy of the minutes
 - ii) Recommendations for approval from the Council
13. (8.15pm) **Bar/Catering-Operational with management**
- 13.1 Next meeting to be held on **Wednesday 27th March 19-2pm**
 - 13.2 Stock taker report from the visit on Thursday 14th February 19 – attached
14. (8.25pm) **Report of the Marketing-Operational with management**
- No meeting held since 9th November 18. No dates have been given to the Clerk of the next meeting. Lead member of this management team not known
- 14.1 Parish newsletter Spring 19 edition-Dates and planning
15. (8.35pm) **Personnel**
- 15.1 Letter from the Council
 - 15.2 Progress of Clerk's role
16. (9.00pm) **Time and date of next meetings: Monday 25th March 2019 at 7pm**

*To be held in the Parish Suite if no bookings are required
which could generate additional revenue*