

# Killamarsh Parish Council

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To: **All Members of Killamarsh Parish Council**

You are Hereby Summoned to attend a meeting of the Parish Council to be held on MONDAY 26 September 2022 at 7:00 PM KILLAMARSH PARISH SUITE.

Yours sincerely

A handwritten signature in black ink, appearing to read "Gail Blank".

Mrs Gail Blank  
Clerk & Responsible Finance Officer to the Parish Council

## **AGENDA**

### **1 Chair's Announcements**

- To receive the Chairman's opening announcements.

### **2 Apologies for Absence**

- To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

### **3 Declaration of Disclosable Pecuniary & Other Interests**

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

### **4 Adjournment for Public Participation**

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

### **5 Reports from County and District Councillors & Invited Guests**

- To receive reports from County Councillors, District Councillors and any invited guests.

### **6 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960**

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**7 Minutes from the previous meeting**

- a. To approve the draft minutes of the Full Council meeting held on 25th July 2022. (attached).
- b. To receive an update on an ongoing issues not covered as an agenda item

**8 IT**

- a. To consider and approve giving the 3 months required notice on the lease of IT equipment with the current contract expiring in November 2022.
- b. To consider and approve ending the IT contract with Affinity.
- c. To receive the financial report from the Clerk for a IT refresh and IT support package and approve the recommendation if appropriate.

**9 Parish Clock**

- a. To receive information regarding the repairs required to the Parish Clock.
- b. To consider and approve what action is to be taken.

**10 CLOC Building**

- a. To receive the Business Plan from Killamarsh Town Team and receive responses to Councillors questions.
- b. To consider other options available to the Parish Council on the use of the CLOC building.
- c. To consider whether further information is required to enable the Parish Council to make an informed decision.
- d. To receive any proposals and approve the best way forward if members are happy that they have been presented with all the facts to make an informed decision on the future use of the CLOC Building.

**11 Parish Suite**

- a. To receive an update on the refurbishment of the Parish Suite.
- b. To consider and approve the next steps.

**12 Planning**

- To determine any action required on the planning application information, from lists circulated by the office previously.

**13 Reports from Members**

To receive reports from Parish Councillors who have attended recent meetings or events on behalf of the Parish Council including representation on external bodies:

- a. Veolia Norwood
- b. Chesterfield Canal Trust
- c. Community Support for Killamarsh (Bread Charity)
- d. NEDDC/Parish Liaison

**14 Items for discussion for a future agenda**

- To notify the Clerk of any matters for inclusion on the agenda for future meetings.

**15 Date of the Next Council Meeting**

- To note the date of the next full council meeting is scheduled for 31st October 2022.

## PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

## RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

## PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

## CORONAVIRUS

Killamarsh Parish Council will continue to monitor Covid-19 and act accordingly. Attendees are encouraged to register their attendance on arrival and to use the hand sanitiser provided. Members of the public who are unable to attend can email their questions to the Parish office ([parish.office@killamarsh-pc.gov.uk](mailto:parish.office@killamarsh-pc.gov.uk)) in advance of the meeting which will be read out under the public participation session.