

# Killamarsh Parish Council

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To: **All Members of Killamarsh Parish Council Events & Communications Committee**

You are Hereby Summoned to attend a meeting of the Parish Council to be held on TUESDAY 06 September 2022 at 7:00 PM KILLAMARSH PARISH SUITE.

Yours sincerely

A handwritten signature in black ink, appearing to read "G. Blank", is written over a light blue horizontal line.

Mrs Gail Blank  
Clerk & Responsible Finance Officer to the Parish Council

## **AGENDA**

**1 Appointment of a Vice Chair**

- To elect a Vice Chair to the Events and Communications Committee.

**2 Chair's Announcements**

- To receive the Chairs opening announcement.

**3 Apologies for Absence**

- To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

**4 Declaration of Disclosable Pecuniary & Other Interests**

a) To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

b) To receive, consider and record Councillors requests for dispensation (Section 13 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

**5 Adjournment for Public Participation**

- To adjourn the meeting for 15 minutes to allow members of the public to ask questions of the Parish Council. No resolutions should be made under public participation.

**6 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960**

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**7 Minutes from the previous meeting**

- a) To approve the minutes of the meeting held on 19th July 2022.
- b) To receive any information on ongoing issues not included on the agenda.

**8 Parish Suite Refurbishment**

- a) To consider and approve any decisions or actions to be taken.
- b) To consider and approve any recommendations to Full Council.

**9 CLOC Building**

- a) To consider and approve any decisions or actions to be taken.
- b) To consider and approve any recommendations to Full Council.

**10 Remembrance Sunday**

- To discuss and approve plans for the event.

**11 Christmas Projects**

- a) To consider and approve the date for the Christmas lights switch on.
- b) To consider and approve the supplier of the Lamppost Christmas trees.
- c) To consider and approve the positioning of the lamppost Christmas trees to enable testing works to be completed.

**12 Village Festival**

- a) To consider and approve the date of the Village Festival.
- b) To review and amend the working plan for the Village Festival.

**13 Killamarsh in Colour**

- To discuss and approve plans for the event.

**14 Community Events**

- To receive information on the Driver Improvement event.

**15 Community Activities**

- To receive information on the Extreme Wheels project for 2023.

**16 Events and Marketing Manager**

- To consider and make any amendments required to the Events and Marketing Manager Job Description and Person Specification before it is considered by the Health, Safety and Wellbeing Committee.

**17 Website**

- To acknowledge the release of the new website and to consider and approve any further changes required.

**18 Communications**

- a) To consider and approve changing the Killamarsh Logo to correspond with the website and village signs.
- b) To agree who will set up the new email addresses for Councillors.

**19 Agenda items requested by Members**

- To consider and approve using either the Parish Suite or CLOC building to support the elderly with the energy crisis - Cllr Platts

**20 Items for discussion for a future agenda**

- To notify the Clerk of any matters for inclusion on the agenda of the next meeting.

**21 Date of the Next Council Meeting**

- October 4th 2022.

## PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

## RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

## PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

## CORONAVIRUS

Killamarsh Parish Council will continue to monitor Covid-19 and act accordingly. Attendees are encouraged to register their attendance on arrival and to use the hand sanitiser provided. Members of the public who are unable to attend can email their questions to the Parish office ([parish.office@killamarsh-pc.gov.uk](mailto:parish.office@killamarsh-pc.gov.uk)) in advance of the meeting which will be read out under the public participation session.