



To: All Members of Killamarsh Parish Council Events & Communications Committee

You are Hereby Summoned to attend a meeting of the Parish Council to be held on WEDNESDAY 9th April 2025 at 6:30 PM KILLAMARSH COMMUNITY HUB.

Yours sincerely

Ms Gail Blank
Clerk & Responsible Finance Officer to the Parish Council

AGENDA

1 Chair's Announcements

- To receive the Chairman's opening announcements.

2 Apologies for Absence

- To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

3 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

4 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

5 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

- 6 Minutes from the previous meeting**
- a. To approve the draft minutes of the Events & Communications Committee meeting held on 5th February 2025. (attached).
 - b. To receive an update on any ongoing issues not covered as an agenda item.
- 7 Killamarsh Community Hub**
- a. To consider and approve the purchase and fitting of a Mosquito Device outside of the Community Hub (report attached).
 - b. To receive a list of regular users of the Community Hub (attached).
- 8 Parish Suite**
- To receive a residents complaint about the Parish Suite and decide on any action to be taken (attached).
- 9 Village Fete**
- a. To agree the 2025 stall holder rates at the Village Fete to be held on the 19th July 2025.
 - b. To consider and approve the best way of promoting the village fete.
- 10 Communications**
- a. To agree the content of the June edition of the Parish Council Newsletter:
 - Chairs report
 - Playground Consultation
 - Flower sponsorship
 - Veolia Alarm testing
 - Village Fete
 - Tuckers Fair
 - Summer events
 - Village green parking
 - Community Awards
 - Other articles to be decided
 - b. To note the deadline for articles.
- 11 Community Events**
- a. To receive an update on the new regular events to be trialled (report to follow).
 - b. To receive and note the full list of arranged events in the Parish Suite (attached).
- 12 Other Events**
- a. To agree the format of the Killamarsh Community Awards set for the 19th October 2025.
 - b. To approve the Environment and Climate Change Committees request to allocate £100 towards the prize for the 'Best Kept Allotment' competition from the competition prizes budget.
- 13 Purchase of Equipment**
- To consider and approve the purchase of a new ice machine to replace the broken one in the Parish Suite (report attached).
- 14 Items for discussion for a future agenda**
- To notify the Clerk of any matters for inclusion on the agenda for future meetings.
- 15 Date of the Next Council Meeting**
- To be arranged

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.



Killamarsh Parish Council

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Stanley Street
Killamarsh, S21 1EL

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MINUTES OF THE EVENTS AND COMMUNICATIONS COMMITTEE HELD ON WEDNESDAY 05 FEBRUARY 2025

Those present :

Chair : Cllr K Wood
Vice-Chair : Cllr C Lacey
Councillors : Cllr S Clough, Cllr C Eggington, Cllr C M Fletcher, Cllr S Reed, Cllr J Sherman, Cllr J Windle
Officers : Mrs G Blank, Miss H Johnson

EC274 Chair's Announcements

The Chairman welcomed everyone to the meeting.

EC275 Apologies for Absence

All members were in attendance.

EC276 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None

EC277 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

At this point in the meeting there were no members of the public in attendance.

EC278 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

There were no items on the agenda that required the press and public to be excluded.

EC279

Minutes from the previous meeting

a. To approve the draft minutes of the Events & Communications Committee meeting held on Wednesday 6th November 2024.

RESOLVED: That the minutes of the Events & Communications Committee meeting held on the 6th November 2024 are a true and accurate record.

b. To receive an update on any ongoing issues not covered as an agenda item.

EC267 - The Clerk reported that the works identified by the Building Control officer were all in hand.

EC280

Killamarsh Community Hub

a. To consider and approve the key holders for the Community Hub.

A list of current key holders was presented to the Committee, it was agreed that Cllr T Lacey should be added to the list.

The Clerk agreed to get a set of keys cut and arrange for Cllr Lacey to be shown how to open and lock the building.

RESOLVED: That the current key holder list is approved with the addition of Cllr T Lacey.

b. To consider and approve the named contacts for the alarm company for the Community Hub.

A list of contacts for the alarm company was presented to Councillors. It was agreed that Councillors T Lacey and K Wood are to be added to the alarm call out list.

RESOLVED: That the list of named contacts is approved with the addition of Cllrs T Lacey and K Wood.

c. To consider and approve the 2025 hire charges for the Community Hub.

The current hire rates were presented to Councillors for their consideration. The Clerk recommended that the rates remain the same for the next 12 months but a £10 surcharge for the use of the urn is added to all new bookings.

RESOLVED: That the hire rates for 2025/26 remain unaltered but a £10 surcharge for the use of the urn is added for all new bookings.

EC281

Parish Suite

a. To consider and approve the key holders for the Parish Suite.

A list of current key holders was presented to the Committee, it was agreed that Cllr T Lacey should be added to the list if necessary.

RESOLVED: That the current key holder list is approved.

b. To consider and approve the named contacts for the alarm company for the Parish Suite.

The Clerk informed Councillors that the alarm for the Parish Suite is managed by NEDDC and that their employees are currently on the list of call outs for the alarm company. The Clerk said she would check if the Parish Council needed to add anyone to the list.

RESOLVED: That if the Parish Council needs to supply contact names for the alarm company

that the same names are supplied that are on the contacts list for the Community Hub.

c. To consider and approve the purchase of a hot drinks machine for the bar.

The Clerk had supplied a report to Councillors prior to the meeting.

Councillors discussed the report. Cllr Reed felt that the machine recommended was a good option for the bar but asked the Clerk to check if there is a minimum spend requirement on products before entering any agreement.

RESOLVED: That a 6 month contract for a coffee machine with Heavenly Coffees is entered into subject to there being no minimum spend on products.

d. To consider and approve replacing the carpet in the entrance to the Parish Suite.

The Clerk provided Councillors with a report. The Councillors felt that replacing the carpet would be beneficial but not an essential job. The Committee decided to reject this for the time being and get more wear from the existing carpet, they would review the condition of the existing carpet at a later.

RESOLVED: That replacing the carpet in the entrance to the Parish Suite is not approved at this time.

EC282

Village Fete

a. To consider and approve an alternative date for the village fete - 19th July 2025

RESOLVED: That the date of the Village fete for 2025 will be 19th July 2025.

b. To consider and approve the proposals for the format of the village fete.

The Clerk provided Councillors with a plan for the village fete and this was reviewed.

It was agreed that the Dronfield Brass band be engaged for the 2 45 minute sessions.

RESOLVED: That the plans for the village fete are approved and that Dronfield Brass band are engaged for the event.

Cllr Tinley asked about advertising the event. The Clerk said she was looking at having banners produced to place around the village. Cllr Tinley asked about having signs to put in the ground at junctions, Councillor Clough said that the Council couldn't do this if the land doesn't belong to the Parish Council and we would need to be careful not to be fined for fly posting. Options for advertising were discussed.

The Clerk said she would add it to the next agenda for discussion.

EC283

Remembrance Sunday

a. To consider and approve the format of the 2025 Remembrance service.

The Clerk reminded Councillors of the current format of the service and suggested that the only thing that needed to change was the need for road closures following the church service as no one marched back to the war memorial afterwards, she said she would need to also check with the marching band that they didn't do this either.

The Clerk said that she had been approached by the parade marshal who had offered the services of the corps marching band for a donation.

Councillors felt that the public may feel this was a step backwards and would be disappointed not to have the marching band.

RESOLVED: That the format of the 2025 Remembrance service remain the same.

b. To consider and approve the appointment of the marching band for 2025 or whether to consider an alternative provision.

RESOLVED: That Dronfield Brass Band are engaged for the 2025 Remembrance service.

EC284

Communications

a. To consider and approve the dates of the 2025 newsletters.

The Clerk suggested the following dates:

March edition - Easter, VE Day etc. Deadline end of Feb
June edition - Summer activities, village fete, summer fair, future plans of the Council etc.
Deadline end of May
October edition - Remembrance, Halloween, Christmas etc.

RESOLVED: That the dates of the newsletter are approved.

b. To consider and approve the content of the next newsletter.

The deadline for articles to the office is Tuesday 18th February 2025, to be submitted to the Doorsteppa no later than Friday 21st February.

Agreed articles include:

VE Day cake recipe - to be simplified by Cllr Lacey
Good companions feedback - Office
Warm Space feedback - Cllr Tinley
Chairs report - Cllr Clough
VE Day, ideas for residents based on ideas supplied by M Harris - Office
Extreme wheels summer programme - office
Who's responsible for what in the village (KPC, DCC or NEDDC) - office
What's on in the next few months
Annual What's on

RESOLVED: That the articles for the newsletter are approved.

EC285

Community Events

a. To receive a list of planned events for 2025 .

The Clerk supplied Councillors with a list of planned events and gave Councillors more details where required.

Cllr Fletcher said he had a number of contacts that he would pass on to the office and that he would contact The Acoustic Angels directly.

The Clerk said she was looking for a local DJ that the Suite can use for the Councils events and also recommend for private hires.

The Clerk said she also needed to source a caterer for the Suite. Ideally this will be someone local

who can cater for Council events and also be recommended for private hirers.

b. To consider and approve the VE Day event on 8th May 2025

This agenda item was no longer needed.

EC286

Christmas Projects

a. To consider and approve the options for the 2025 Christmas village illuminations and other decorations.

The Clerk circulated a report on the 2024 Christmas lights.

Councillors agreed that the battery operated and solar Christmas tree lights for the lampposts were not bright enough and the only way to get a bright display is to plug into the lampposts.

In 2024 the Parish Council purchased 6 lamppost decorations and paid for plug sockets and timers to be fitted on the lampposts. It was always the intention to add to these each year. The Committee agreed it was a better use of money to purchase more of these lights rather than spend it on the Christmas tree lights.

The Clerk had circulated Christmas light options and the Committee choose the preferred designs.

The Clerk was asked to get the best deal she can could whist the 2 for 1 offer is on staying within budget. Money needs to be put aside for the lamppost connections and lamppost testing.

The Council also approved the purchase of a tree for the Suite and it was agreed to approach Copytec with a few to reinstating the tree in the grounds of their property.

RESOLVED: That additional lamppost lights are purchased from Blachere within the scope of the budget and a tree positioned in the front garden of Copytec is looked into.

b. To consider and approve the Christmas tree signs for the village.

A mock up of the proposed signs was presented to Councillors. Councillors thought they would look nice in the daytime but wouldn't be effective in the evenings and we would receive the same criticisms. Councillors felt the money would be better spent on another 2 lamppost signs.

RESOLVED: That the Christmas tree signs are not approved.

EC287

Items for discussion for a future agenda

- Hub hire T&C's
- Parish Suite T&C's
- Mosquito device for the Hub
- Next newsletter articles
- Suite marketing plan
- Village Fete advertising

EC288

Date of the Next Council Meeting

a. To note the date of the next Events and Communications meeting is scheduled for 9th April 2025.

b. To consider increasing the frequency of the Events and Communications Committee.
The Committee agreed to increase the frequency of the meetings to monthly from May onwards.

MEETING CLOSED 20.20

Killamarsh Parish Council

Report to Members of the Parish Council

TO:	Events and Communications Committee
MEETING DATE:	9 th April 2025
SUBJECT:	Mosquito Anti-Loitering Alarm
REPORT AUTHOR:	Gail Blank

Item 7a

Purpose of Report:

To enable Councillors to make an informed decision on whether to purchase the Mosquito Anti-Loitering Alarm to prevent anti-social behavior outside of the Community Hub

Background

The entrance to the Community Hub building is a popular place for groups of youths to congregate. They are noisy and disruptive and have caused damage to the building, flower beds and drop litter around the area. This is especially bad during the school holidays and can be quite intimidating for both staff and users of the building. Residents living in close proximity of the Community Hub have also voiced their concerns. The behaviour of some of the individuals has been reported on numerous occasions to the Police who have suggested that the Parish Council either remove the canopy to the entrance of the building or install the mosquito anti-loitering alarm system which Eckington Parish Council have outside of their Civic Centre.

To remove the canopy of the Community Hub would need the structure of the roof redesigning and planning approval would need to be sort. The most cost-effective way to try and combat the issue would be to install the alarm.

About the Alarm

Using high-frequency sound, the Mosquito alarm helps to reduce anti-social behaviour such as loitering, vandalism, graffiti and violence sometimes caused by youths under 25.

The deployment of Mosquito devices gives communities respite in cases of acute anti-social behaviour and youth nuisance. The devices are successfully being used in areas where there are large groups of young people making life a problem for residents and businesses. It is a reliable and tested product aimed at controlling problem areas and stopping anti-social behaviour escalating or getting out of control.

The Mosquito alarm works not by being loud and painful, but by being annoying to the point where youngsters disperse from any area being controlled by the Mosquito high-frequency sound. The device is usually effective within 20 minutes.

The MK4 Mosquito is equip with a multi-age function allowing the device to be set to 17 KHz to disperse groups of troublesome teenagers. The lower 8 KHz frequency setting should only be used if there are persistent problems with older groups of people but the device should not be used at the 'all-age' setting in residential areas.

Key specifications:

- Teenage-only setting: 17 KHz sound (only under 25's can hear)
- All-age setting: 8 KHz sound (people of any age can hear)
- 4 volume / distance settings (maximum volume 103 dB)
- 30m maximum effective range (depending on ambient noise)
- 4 triggering options: manual, PIR sensor, remote control or timer
- Audible beep on /off
- Low voltage operation: 1-hour installation (competent DIY person required)
- 20-minute run time (continuous run time can be achieved by requesting a 'continuous chip' to be installed in the unit – all Mosquito units supplied with a timer will have a continuous chip installed automatically).

Recommendation:

I have spoken to the company, and based on our requirements they have recommended their smaller unit at a cost of £350 plus VAT, please see attached correspondence.

We will also need to have an external plug socket fitted to the front of the building and I have asked the electrician we use for a price.

Re: New enquiry from Mosquito

From Simon Morris <simon@themosquito.co.uk>
Date Wed 02/04/2025 11:31 AM
To Parish Office <parish.office@killamarsh-pc.gov.uk>

Hi Gail,

Aha! Thank you. OK. Well if you are only interested in keeping the immediate area (5 meters) under and around the canopy clear, you won't need to Mosquito MK4 unit as that is designed for bigger areas and will cost money you dont need to spend. We make a smaller unit which we call The Mozzy. We do not put it on the website because it is cheaper and people choose it for that reason not understanding it will only cover a very small area.

I suggest mounting the unit as shown on the attached picture on the UNDERSIDE of the canopy pointing straight down. The sound will bounce back up off the flag stones and cover the area.

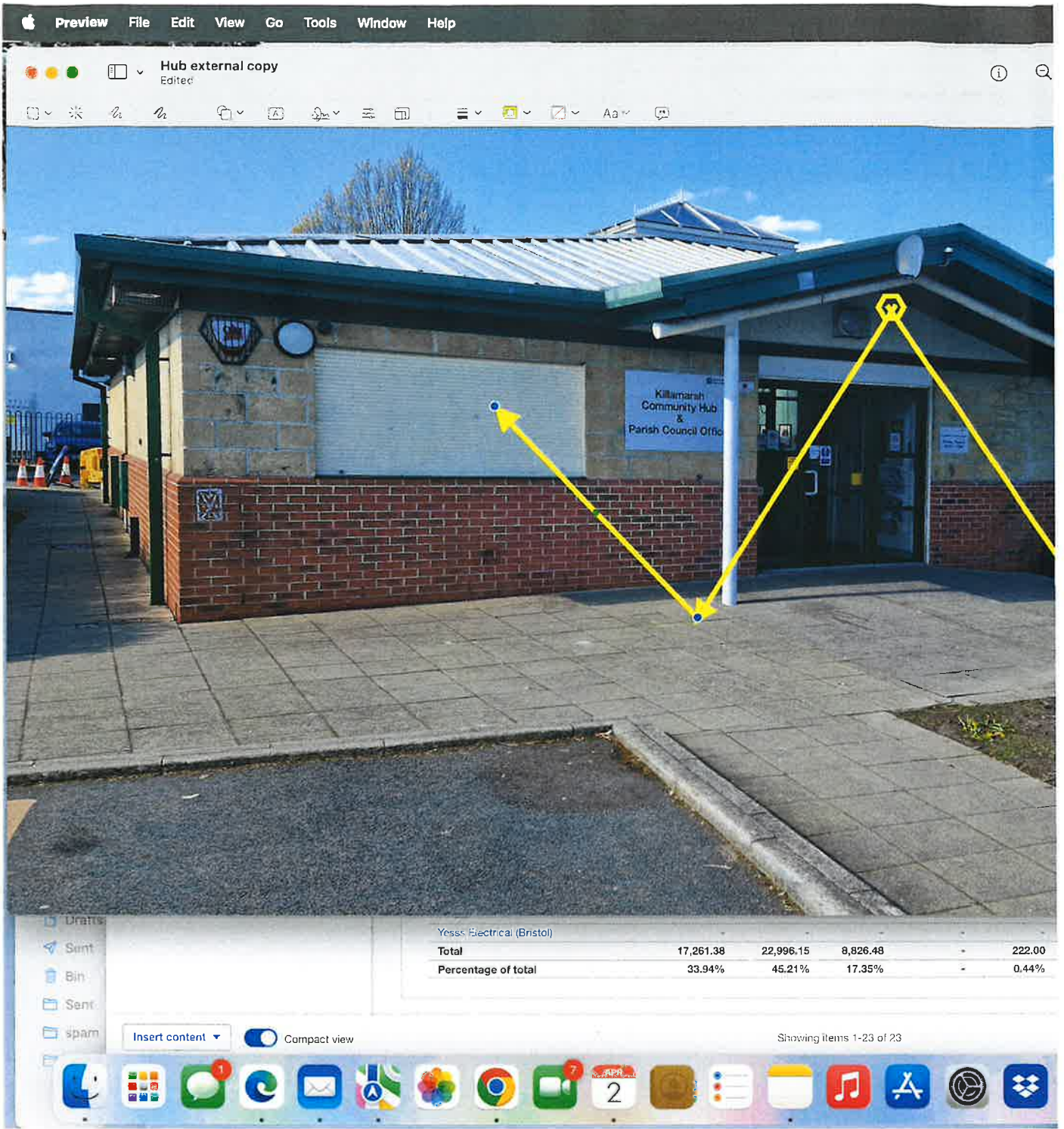
I suggest running it on a timer to turn on when the building closes until say midnight.

I can provide the Mozzy and a plug-in timer (timer plugs in to power socket and Mozzy plugs in to the time) for £350 + VAT. The Mosquito with a timer would be nearly £600 + VAT.

If you would like to go ahead, I am happy to invoice you on 30 days if you send over an order with your invoice and delivery info on it.

As the unit plugs in, you do not need an electrician to install it, just a handyman with a ladder and drill.

I hope that helps



Kind Regards

Simon Morris
Managing Director
Simon@themosquito.co.uk
www.mosquitoloiteringsolutions.com
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mosquito

the anti-loitering alarm

Killamarsh Parish Council

Report to Members of the Parish Council

TO:	Events and Communications Committee
MEETING DATE:	9 th April 2025
SUBJECT:	Trial Events for the Parish Suite
REPORT AUTHOR:	Gail Blank

Item 7b

Purpose of Report:

To update Councillors on regular hirers of the Community Hub

Regular Hirers

Mondays

AM – Jollie Melodies – Mother and baby/toddler sessions, term time only

Tuesdays

PM – Slimming World – starts 8th April

Thursdays

PM – Camera Club

Ad Hoc Hirers

Healthier You – Regular bookings on a Tuesdays and Thursdays (AM and PM).

Killamarsh Labour Group - Monthly

Killamarsh Bears – Occasional Tuesday AM Hire

Parish Office

From: [REDACTED]
Sent: 03 March 2025 12:14
To: Parish Office
Subject: Complaint over wooden accoustic pannellings in accoustic suite.
Attachments: 1000008259.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Dear sirs or madam,

I have lived in Killamarsh all my life (over 47 yrs) and do not intend to move and have uncontrolled Epilepsy including photosensitivity epilepsy epilepsy for over 40 yrs i have used the parish suite often going to events and partys but can no longer go in as there have been some wooden striped panelling put below the bar and on the opposite wall i am told this is for accoustics. It hasn't been thought about properly as i am classed as disabled and its like taking away a ramp from a wheelchair user. I pay council tax to use the facilities of killamarsh but cannot use all of them. Please could you have them removed or paint them all one colour that would be helpful, i know of others in Killamarsh who are in the same predicament as me. There must be alternatives. I have included a picture of them

yours faithfully

[REDACTED]

Sent from [Outlook for Android](#)

Killamarsh Parish Council

Report to Members of the Parish Council

TO:	Events and Communications Committee
MEETING DATE:	9 th April 2025
SUBJECT:	Parish Suite Bookings
REPORT AUTHOR:	Gail Blank

Item 11b

Purpose of Report:

To update Councillors on events in the Parish Suite

Regular Hirers

Tuesdays

PM – Zumba

PM – Natterchat Group - Monthly

Regular Council Events

Wednesday evening – Games night (Irish Bingo, play your cards right, open the box etc. Starting 7th May.

Thursday evening – Extreme wheels Winter programme – November 25 to March 26

One Off Council Events

14th April – Community Consultation – Neighbourhood Plan

14th April – Annual Parish Meeting

19th April – Easter Childrens party

25th April – Music Masters

27th April – Community Consultation – Neighbourhood Plan

2nd May – Family Fun Night hosted by Mark Marsden

7th May - Games Night starts

11th May – Brass Band VE Day Event

23rd May – Gary Barlow Tribute night

28th May – Evening of mediumship with Darren Woodward ‘Mohawk Medium’

13th June – Family Friday Fathers day special hosted by Mark Marsden

27th June – Karaoke Night hosted by Mark Marsden

11th July – Schools Out Family Friday hosted by Mark Marsden

19th July – Village Fete

23rd July – Psychic Night with Kirsty Celik

26th July – Music Masters

8th August – Family Friday hosted by Mark Marsden

11th August – Princess and Superheroes Childrens Party

29th August – Karaoke Night hosted by Mark Marsden

12th September – Family Friday hosted by Mark Marsden

19th September - Karaoke Night hosted by Mark Marsden

26th September – Oompah Brass Band
10th October – Family Friday hosted by Mark Marsden
26th October – Community Awards
29th October – Psychic Night (Pie and Pea) with Kirsty Celik
1st November – Childrens Halloween Party
7th November – Family Friday hosted by Mark Marsden
9th November – Remembrance Sunday
21st November – Karaoke Night hosted by Mark Marsden
30th November – Christmas Craft Fayre
7th December – Childrens Christmas Party
14th December – Dronfield Brass Band
19th December – Family Christmas Friday hosted by Mark Marsden
31st December – NYE Music Masters

Private Hires

9th April – Funeral
12th April – 80th Birthday Party
6th May – NEDDC public information event
8th May – Town Team VE Day Event
20th June – Birthday Party
10th July – Prom
6th September – Childs party
20th September – 60th Birthday party
12th December – Birthday party

Events in the pipeline

Afternoon Tea with entertainment
Good companion Afternoons – monthly
Bingo Afternoons – weekly
Other tribute nights

Killamarsh Parish Council

Report to Members of the Parish Council

TO:	Events and Communications Committee
MEETING DATE:	9 th April 2025
SUBJECT:	Ice Machine
REPORT AUTHOR:	Gail Blank

Item 13

Purpose of Report:

To give the Parish Council the options available.

The ice machine in the Parish Suite has recently been omitting a sweet smell which we are presuming is gas escaping and has now stopped producing ice. For an event over the weekend we borrowed a small freezer and purchased bags of ice.

The ice machine is a critical piece of equipment needed for the bar.

Options available:

Option 1

Source someone who can look at the machine and repair it. As we don't know why it isn't making ice we could be told its not repairable and incur a call out fee. The current machine is larger than we need to meet the bars requirements and takes up quite a bit of space in the kitchen.

Cost: Unknown

Option 2

Purchase a new counter top ice machine.

Cost: Based on sale prices currently on at Nisbets, who are a reputable business, a new machine would be from £325 (excl. Vat) for a like for like replacement and between £136 and £250 for a smaller version.

Option 3

Purchase a small commercial grade chest freezer for the kitchen and purchase ice as and when required.

Cost: £230 (excl Vat) plus cost of ice. Advantage is that the freezer can be used for other things but run the risk of not being able to or forgetting to purchase bags of ice for events.

CURRENT MACHINE

13



Too Big

**Polar G-Series Under Counter Ice Machine
50kg Output**

**Polar G-Series Countertop Ice Machine
20kg Output**

£839.98 inc VAT

~~WAS £1,103.98~~



£389.98 inc VAT

~~WAS £647.98~~



£324.98



Order by 6pm FREE 24hr Delivery &
Unpack



In Stock, Order by 6pm Next Working Day
Delivery



* or *



**Polar C-Series Eco Countertop Ice
Machine 11kg Output**

**Polar C-Series Countertop Ice Machine
15kg Output**

£163.18 inc VAT

~~WAS £311.98~~

£135.98



£299.98 inc VAT

~~WAS £383.98~~

£249.98



In Stock, Order by 6pm Next Working Day
Delivery



In Stock, Order by 6pm Next Working Day
Delivery

